



SENSORY SHOWTIME

An Awareness Weekend

Sample Schedule

- Prepare the venue with plenty of seating, audio equipment, a table for sponsor information, handouts about SPD and SPD Foundation, and other appropriate materials and aids.
- If you are suggesting a donation at the door, set up a highly visible location to accept these and have someone prepared to take the donation and thank each person for coming.
- Have a sign-up sheet available for people to provide their name and email address for information about future events and developments in SPD.
- Prepare for your fundraising activities by setting up silent auction tables, displaying gift bags for purchase, or making whatever other preparations are necessary.
- Post your “Wall of Fame.” Make sure that there is plenty of space for people to stand around read these Sensational stories.
- Open the event by welcoming the audience.
 - Introduce the organizer behind the event (SPD-Parent Connections, your OT practice, your hospital, yourself, etc.).
 - Announce that the event is a benefit for the Sensory Processing Disorder Foundation and the millions of children and families who benefit from its SPD research, education, and awareness.
 - Outline the schedule for the evening.
 - Showing of the film “Autistic-Like: Graham’s Story”
 - One-two parents who will tell their personal stories
 - A short film about SPD and the SPD Foundation.
- Introduce “Autistic-Like: Graham’s Story” (film facts provided).
- Show “Autistic-Like.”
- Introduce the parents who will be sharing their stories. (Parent speakers will have been provided with key facts about SPD and told they may speak up to 10 minutes **but no longer.**)
- Show the SPD Foundation film.
- Make a verbal appeal for the audience to help us help children and families living with SPD by giving to the SPD Foundation now. The SPDF film will offer a natural introduction to this appeal. Make envelopes and/or donation forms available (pass them out, have them on the seats when people arrive, provide them at a Sensational Support table).
- Thank everyone for coming and wish them goodnight.
- Pat yourself on the back! You did it!

GOT QUESTIONS? JoEllen@SPDFoundation.net